

# City of Hope, Arkansas Gross Receipts Tax Monthly Report

## Read Enclosed Instructions

Tax is due on the first of each month following the month the tax was imposed. If received by City Clerk on or before the 20<sup>th</sup> day of the month, payer will receive 2% discount. A 5% penalty is owed if paid after the 30<sup>th</sup>.

A & P Tax Permit No.

Issued by City: \_\_\_\_\_

Business Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip

**Payment for the month of \_\_\_\_\_, Year \_\_\_\_\_**

***(Each month must be reported separately. Report must be filed even if NO tax is due.)***

Taxable Gross Receipts \$ \_\_\_\_\_

Tax (2% of gross) \$ \_\_\_\_\_

Less 2% of tax  
(If paid by the 20<sup>th</sup> of the month) \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Penalty (5% after the 30<sup>th</sup> day of the month) \$ \_\_\_\_\_

Total Tax Due \$ \_\_\_\_\_

**Make checks payable to Hope Tourist Promotion Fund and mail or hand deliver to:**

<b>By Mail:</b>	<b>OR</b>	<b>In Person:</b>
City Clerk		City Hall
PO Box 667		206 W Avenue A
Hope, AR 71802-0667		Hope, AR 71801

I hereby state, avow, and affirm that the statements here are full, true, and correct as required by provisions of Ark. Code Ann. 26-75-601 et. al. and City Ordinance No. 1662 of 2019, and such regulations promulgated thereunder by the Hope Tourism Commission.

\_\_\_\_\_  
Date Prepared

\_\_\_\_\_  
Signature of Owner, Officer, or Authorized Agent

# INSTRUCTIONS

1. All information supplied in this report should be on the basis of actual records. All records, including books of account, invoices, credit memoranda, refund slips and all other evidence of every kind which substantiate and prove the accuracy of the return as made on this form are required to be kept for (3) three years, and are open to examination of the Hope Tourism Commission, or its agent.
2. Unless otherwise specifically instructed, the total receipts to be reported in this return for the purpose of computation of tax due are the gross receipts from prepared food and drink.
3. Due Date – It is the duty of the Taxpayer to deliver the return on this form and payment to the City of Hope on the first day of the month following the month the tax was imposed on gross receipts. The tax is considered delinquent and is subject to penalty if paid on or after the first day of the month following the month it was due. (For example; the A & P Tax for January is due the first day of February; however, it is not delinquent until the first day of March.)
4. Discount – If the A & P Tax is delivered to the City Clerk of Hope, Arkansas on or before the 20<sup>th</sup> day of the month in which it is due, a 2% discount can be claimed. (For example; if there is a \$100.00 tax due for the month of January, the taxpayer is allowed a \$2.00 discount if the tax is paid on or before February 20<sup>th</sup>, or if envelope is postmarked on or before February 20<sup>th</sup>.)
5. Penalties & Tax – If the tax is not paid by the delinquency date (the first day of the month after the month in which the tax is due), a 5% penalty will be charged for each month past due up to 35% in aggregate. In addition to the penalty assessed, simple interest on any unpaid A & P tax may be assessed at the rate of 10% per annum from the delinquency date upon decision of the Hope tourism commission.
6. Acceptance by the City of Hope of the tax remitted with any return shall not be conclusive as to the correctness of the matters set forth by the taxpayer in the return and shall not be finally determinative of the amount of tax liability.
7. A report **must** be filed even if there is no tax due.

## COMMENTS OR QUESTIONS PLEASE CONTACT:

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Hope City Hall  
Hope, AR 71801  
(870)722-2573